

CITY OF BELMONT  
PLANNING COMMISSION  
SUMMARY MINUTES

TUESDAY, JUNE 15, 2010, 7:00 PM

Chair Frautschi called the meeting to order at 7:00 p.m. at One Twin Pines Lane, City Hall Council Chambers.

1. ROLL CALL

Commissioners Present: Frautschi, Mercer, Parsons, Mathewson, Mayer, Horton  
Commissioners Absent: Reed

Staff Present: Community Development Director de Melo (CDD), City Attorney Zafferano (CA),  
Recording Secretary Turning (RS)

1. AGENDA AMENDMENTS - None

3. COMMUNITY FORUM (Public Comments) – None. There were no members of the public in the audience at this meeting.

4. CONSENT CALENDAR

4A. Minutes of May 18, 2010

MOTION: By Commissioner Mathewson, seconded by Commissioner Mayer, to accept the Minutes of May 18, 2010 as presented. Motion passed 5/0/1/1 by a show of hands, with Commissioner Mercer abstaining and Vice Chair Reed absent.

5. PUBLIC HEARINGS:

5A. PUBLIC HEARING – 1500 Ralston Avenue --Tentatively Continued to Regular Meeting of Tuesday, July 6, 2010

To consider Conditional Use Permit amendments for the Koret athletic field for the Notre Dame de Namur University (NDNU) campus.

Appl. No. 2005-0038; APN: 044-360-120; Zoned: PD (Planned Development)

CEQA Status: Recommended Categorical Exemption per Section 15323

APPLICANT: Dr. Judith Greig, Owner; Notre Dame de Namur University

PROJECT PLANNER: Carlos de Melo (650) 595-7440

6. OLD BUSINESS

6A. Belmont Sign Ordinance Amendments – Continued Discussion – Outstanding Questions/Issues/Policies

CDD de Melo summarized the staff memorandum, noting that there are six outstanding policy questions to be discussed at this meeting.

Discussion ensued between Staff and Commission.

## 7. REPORTS, STUDIES AND UPDATES:

CDD de Melo reported as follows:

### 7A. Ralston/US-101 Landscape Project

No update at this time.

### 7B. San Mateo Development – North Road/43rd Avenue

Will schedule a time to meet with Public Works staff and the Planet Granite property owner regarding the relocating the dumpster. The western property continues to be an issue because the owner has not yet obtained a temporary encroachment permit.

### 7C. Parking Study – Downtown Village Areas

No update at this time.

### 7D. High Speed Train (HST) Project – San Francisco to San Jose

Expected to be discussed at the June 29th City Council Special Meeting. Council will be asked if they want to form an ad hoc committee of 7 to 10 members, who should provide comments on the Alternatives Analysis and the Draft Environmental Impact Report that is due out in December, should the City hold more outreach meetings, and if so, how many, and should additional funding be authorized to cover these resources. The Peninsula Consortium of Cities meetings will be held in Belmont Council Chambers for three months beginning in July, on the 2nd and 4th Fridays at 8:15 a.m.

Commissioner Parsons recommended that the article in the June 14th Daily Post by Diana Diamond titled “Local Officials Need to Get Tough with Rail Authority” should be required reading for management and Council.

### 7E. Emmett House

Reconstruction of the house is hoped to be completed in August or September. Preliminary specs on landscaping have been received, and street reconstruction around the house is in planning stages.

### 7F. US 101 Pedestrian/Bike Bridge Project

Night work expected to start the following week, and the portion of the sound wall that was torn down will be reconstructed when realignment of PG&E poles on Wessex is completed.

### 7G. Consider canceling the August 3, 2010 Planning Commission Meeting as it falls on the same evening as Belmont’s “Night Out” event.

With the consent of the Commission, Chair Frautschi left it up to staff to decide whether to hold a Commission meeting on August 3rd.

## Other Items

Chair Frautschi reminded Commissioners that packets will need to be picked up in the office between 4 and 5 p.m. on Thursdays before meetings, from 8 to 5 on Fridays, or arrangements should be made with

RS Turning to pick them up at the Police Department after hours or on weekends. Commissioner Horton reminded that she and Vice Chair Reed will always need to pick them up at the Police Department.

8. CITY COUNCIL MEETING OF TUESDAY, JUNE 22, 2010

Liaison: Commissioner Mathewson

Alternate Liaison: Vice Chair Reed

Commissioner Mercer agreed to fill in for Commissioner Horton while she is on vacation.

9. ADJOURNMENT:

The meeting was adjourned at 9:14 p.m. to a Regular Planning Commission Meeting on Tuesday, July 6, 2010 at 7:00 p.m. in Belmont City Hall.

---

Carlos de Melo  
Planning Commission Secretary

CD's of Planning Commission Meetings are available in the  
Community Development Department.

Please call (650) 595-7416 to schedule an appointment.